



# LOAN APPLICATION

**Please answer every question and fill in every blank. Also include copies of:**

- \*Financial Statements (current and prior 2 yrs)
- \*Annual Budgets (current and prior 2 yrs)
- \*Legal description of church property (if mortgage loan)

Church Name	Pastor
Address	District Superintendent
City, State, Zip	Conference/District
County	Email
Phone	Fax
Church's TIN	

Name	Phone #	Email Address	Title
			Chair, Board of Trustees
			Secretary, Board of Trustees
			Secretary, Charge/Church Conference that approved or will approve this loan
			Chair, Finance Committee
			Financial Secretary
			Business Administrator

What is the mission statement of the church? \_\_\_\_\_

How does this project support the mission of the church? \_\_\_\_\_

What loan amount are you requesting? \$ \_\_\_\_\_

What is the purpose? \_\_\_\_\_

If construction, what is the total project cost? \$ \_\_\_\_\_

What is the contract amount? \$ \_\_\_\_\_ Architect fees? \$ \_\_\_\_\_

Other soft costs? \$ \_\_\_\_\_ Contingency amount? \$ \_\_\_\_\_ Furniture? \$ \_\_\_\_\_

What is the collateral? \_\_\_\_\_

When is the estimated closing date? \_\_\_\_\_

**Please describe:**

What is the source of repayment? **(check all that apply)**

- Current capital stewardship program (CSP)   
  Future capital stewardship program (CSP)  
 Monthly payments from operating budget   
  Other \_\_\_\_\_

If other, please explain: \_\_\_\_\_

Are you planning a capital stewardship program to support this project?   
 Yes     No

**Please fill in the following data:**

	YEAR TO DATE ACTUAL DATE _____	LAST YEAR'S ACTUAL YEAR _____	PRIOR YEAR'S ACTUAL YEAR _____
INCOME (regular)			
INCOME (special)			
EXPENSES (operating)			
ANNUAL DEBT SERVICE			
TOTAL DEBT			
CASH BALANCES (operating)			
CASH BALANCES (other)			
VALUE CHURCH COMPLEX			
VALUE - OTHER ASSETS (vehicles, parsonages, etc.)			
APPORTIONMENTS/DUES			
Percent paid			
MEMBERSHIP			
AVG # AT WORSHIP			
AVG # AT SUNDAY SCHOOL			
STAFF (full time equivalent)			

**Signatures required:**

\_\_\_\_\_  
PERSON PREPARING APPLICATION

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
PASTOR